

2015 OR ACE Catalyst Grant (Out of Cycle)

Land Trust Alliance

Project Name*

Name of Project

Character Limit: 100

Project Summary*

Briefly describe the project you are applying for. 1-2 sentences maximum.

Character Limit: 2000

Total Amount Requested*

Total Amount Requested

Character Limit: 20

Purpose and Instructions

Conservation Catalyst Grants are one to two year grants (with contingencies for multi-year investments) for activities that foster collaboration and/or deal with emerging issues. Many Conservation Catalyst proposals will involve multiple partners, but there may be only one Applicant for the grant. This entity will act as the fiscal agent (and provide all reporting on) the grant. See additional instructions and details, including project criteria, in the "Conservation Catalyst Grant Guidelines" and "Grant Activities" documents you were provided. Applications are due by **October 10, 2014**.

Please read the following instructions carefully and completely:

When working with this form please save often by clicking on the "Save As Draft" button at the bottom of the application so as not to lose your work. Questions marked with an * are required. You may continue to make changes to the form until you click "Submit Form." File uploads are limited by size. If you have trouble uploading a file because it exceeds the requirements, condense the document or email directly to Katie Fales, Western Program Assistant, kfales@lta.org. Multiple file uploads are NOT supported with this system, meaning that only one file may be uploaded PER question. If you need to upload more than one document per question they must first be combined.

Proposal

Narrative: Please provide complete and detailed answers to the following questions:

A*

Please list the names of the organization(s) you will be partnering with and the name of the key contact.

Character Limit: 10000

B*

Please describe the collaborative initiative or emerging issues that this grant would support and generally how the grant and match funds will be spent. Please explain how this project benefits land conservation efforts by enabling a collaboration or addressing an emerging issue, and if/how the results of this project could be shared with and benefit the broader land trust community.

Character Limit: 10000

C*

Specifically address how this request fits in with the priorities and sequencing of the Organizational Development Plan of the applicant organization, partner organizations, and/or the Oregon "Roll-Up Report."

Character Limit: 10000

D*

Clearly specify the project goals and objectives for this project.

Character Limit: 10000

E*

Describe the project outcomes and deliverable products you will have at the end of the grant period. Provide clear, specific and measurable outcomes. If you are requesting a multi-year grant, describe the specific outcomes for each year of the grant.

Character Limit: 10000

F*

Explain how the applicant and project partners will work together to complete this project.

Character Limit: 10000

Budget*

Please upload the project budget using the Conservation Catalyst Template Form you were provided. Be sure to provide specific information on the source of your matching funds and whether they have already been acquired or are being requested. 20% cash match is required. Note: staff time is considered in-kind match and is not eligible. If you are including an indirect or overhead rate, please briefly explain in the box below the rationale and process for establishing the rate.

Character Limit: 5000 | File Size Limit: 2 MB

Project Schedule*

Provide a timeline for project activities over the course of the grant period, for one year grants the grant period is November 15, 2014 - November 1, 2015 and November 15, 2014 - November

1, 2016 for two year grants. You may either upload a separate document or type your response in the box below.

Character Limit: 5000 | File Size Limit: 2 MB

List of Key Project Personnel*

Please include a list of individuals (with titles) who will oversee this project and have responsibility for reporting on grant performance. You may either upload a separate document or type your response in the box below.

Character Limit: 5000 | File Size Limit: 2 MB

Supporting Materials

Documentation of Matching Funds*

Please provide documentation of your plan for acquiring the matching funds listed in your project budget. Please upload a letter from each organization stating the intent to provide matching funds for this project, and the sources and amounts of those matching funds. **If you have multiple documents, please scan and condense into one document and upload. Multiple file uploads are not supported.**

File Size Limit: 2 MB

Letters of Resolution of Support (Optional)

Please attach letters of resolution of support for the project from any organization that will be participating in this project who is not an applicant for this grant. In addition you may include letters or resolutions of support from local, county officials, state or other governmental/nongovernmental partners who would benefit from this project. Please list the letters of support you have included below. **If you have multiple documents, please scan and condense into one document and upload. Multiple file uploads are not supported.**

Character Limit: 10000 | File Size Limit: 2 MB

Additional Supporting Information (Optional)

If interested, you may send additional printed materials, i.e. maps, communication pieces, press articles or other information you feel support your application to Katie Fales, kfales@lta.org. Please indicate in the box below if you intend to forward additional supporting materials to our office.

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