



## HIRING

# Legal Extern - Summer 2024

**Location:** Preference for a candidate based in Oregon, but will consider remote opportunities for the right candidate.

**Status:** Part-time (approximately 20 hours per week), temporary  
**Reports to:** Pro Bono Program Manager

**Stipend:** \$5,000

**Dates:** June through August, 2024

### Position Summary

The [Coalition of Oregon Land Trusts \(COLT\)](#) is seeking a part-time summer legal extern to support COLT's pro bono legal program. COLT is a statewide coalition, whose mission is to strengthen and support the land trust community in Oregon. The pro bono program provides free legal services to COLT's member land trusts regarding land transactions, including the facilitation of Tribal land access and land ownership.

The summer legal extern will provide critical capacity in researching, drafting, and compiling legal tools for land trusts to use in completing conservation transactions. The extern will work closely with our full internal team and many of our member organizations.

### Qualifications, Skills, and Abilities

Candidates must be currently enrolled in law school or a recent law school graduate with prior experience, coursework, or interest in real estate transactions and/or Federal Indian law. This person should have a motivated self-starter attitude and ability to work independently.

### About COLT

The mission of COLT is to serve and strengthen the land trust community in Oregon. We support and unite 32 organizations that protect special places. COLT does not own nor steward land, but we help our members do what they do best—protect wildlife and wild places, defend working farms and forests, provide recreation and parks, champion clean water for all, drive climate solutions and science, and engage communities.



COLT's work is guided by a strategic plan that aims to 1) **Advocate** on behalf of land trusts 2) **Support** a thriving land trust community in Oregon and 3) **Strengthen** our coalition.

### **About the Pro Bono Program**

COLT's Pro Bono Legal Program works to ensure lasting and durable conservation transactions in Oregon, and supports our member organizations with over \$100,000 of free legal services annually.

### **Core Work Hours / Environment**

Core work days and hours are set with the Pro Bono Program Manager. This job is primarily a desk job, and can be performed remotely, but may include occasional out-of-office meetings with community partners. The summer extern is required to attend weekly staff meetings, either in person or remotely.

### **About Our Culture and Team**

We are a small and nimble team that makes space for different learning styles, values diversity and supports ongoing team-building. COLT's goal is to nurture an inspiring organization by supporting the growth, well-being and inclusivity of all staff. COLT works to promote diversity within the land trust community and foster an equitable, just and inclusive statewide coalition.

### **ADA Statement**

This job requires sitting at a desk and talking on the phone. There are occasional outdoor meetings, tours and field trips that will require walking and standing. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job functions.

### **Vaccine Mandate**

COLT is requiring its employees to receive the COVID-19 vaccination. Reasonable accommodations will be made for individuals who are unable to receive the vaccine due to a medical condition or religious belief.

### **How to Apply**

To apply for this position, please provide a resume, cover letter, and writing sample (no more than 5 pages) to Karsyn Kendrick at [karsyn@oregonlandtrusts.org](mailto:karsyn@oregonlandtrusts.org) by

**Wednesday, January 31<sup>st</sup> 2024.**

If you are interested in speaking with our Pro Bono Team about this opportunity, please email Nancy Duhnkrack: [nancy@oregonlandtrusts.org](mailto:nancy@oregonlandtrusts.org)



COALITION OF OREGON LAND TRUSTS 2540 NE MLK JR BLVD, PORTLAND, OR 97212 • 503-719-4732 • OREGONLANDTRUSTS.ORG